

H/R and Payroll Information Schedule

PR #	Pay Date	PAY CYCLE DAYS	Date Info Due to HR 9:00 AM	Time Sheets Due to Payroll 9:00 AM
1	7/1/2011	6/5-6/18/11	6/18/2011	6/20/2011
2	7/15/2011	6/19-7/2/11	7/4/2011	7/6/2011
3	7/29/2011	7/3-7/16/11	7/18/2011	7/20/2011
4	8/12/2011	7/17-7/30/11	8/1/2011	8/3/2011
5	8/26/2011	7/31-8/13/11	8/15/2011	8/17/2011
6	9/9/2011	8/14-8/27/11	8/28/2011	8/30/2011
7	9/23/2011	8/28-9/10/11	9/12/2011	9/14/2011
8	10/7/2011	9/11-9/24/11	9/26/2011	9/28/2011
9	10/21/2011	9/25-10/08/11	10/10/2011	10/12/2011
10	11/4/2011	10/9-10/22/11	10/24/2011	10/26/2011
11	11/18/2011	10/23-11/5/11	11/6/2011	11/8/2011
12	12/2/2011	11/6-11/19/11	11/19/2011	11/21/2011
13	12/16/2011	11/20-12/3/11	12/5/2011	12/7/2011
14	12/23/2011	Teachers/TA's 10 month working with students		
	12/30/2011	12/4-12/17/11	12/17/2011	12/19/2011
15	1/13/2012	12/18-12/31/11	1/2/2012	1/4/2012
16	1/27/2012	1/1-1/14/12	1/16/2012	1/18/2012
17	2/10/2012	1/15-1/28/12	1/30/2012	2/1/2012
18	2/17/2012	Teachers/TA's 10 month working with students		
	2/24/2012	1/29-2/11/12	2/12/2012	2/14/2012
19	3/9/2012	2/12-2/25/12	2/27/2012	2/29/2012
20	3/23/2012	2/26-3/10/12	3/12/2012	3/14/2012
21	4/6/2012	3/11-3/24/12	3/26/2012	3/28/2012
22	4/13/2012	Teachers/TA's 10 month working with students		
	4/20/2012	3/25-4/7/12	4/9/2012	4/11/2012
23	5/4/2012	4/8-4/21/12	4/23/2012	4/25/2012
24	5/18/2012	4/2-5/5/12	5/7/2012	5/9/2012
25	6/1/2012	5/6-5/19/12	5/20/2012	5/22/2012
26	6/15/2012	5/20-6/2/12	6/4/2012	6/6/2012
27	6/29/2012	6/3-6/16/12	6/18/2012	6/20/2012

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DEDUCTION SCHEDULE

2011 - 2012

Credit Union	9/9/2011 - 6/29/2012	21 Pays
TSA	9/9/2011 - 6/15/2012	20 Pays*
NYSUT	9/9/2011 - 6/15/2012	20 Pays*
TRS - Loans Arrears	9/9/2011 - 6/15/2012	20 Pays*
Health	9/9/2011 - 6/15/2012	20 Pays*
Drug	9/9/2011 - 6/15/2012	20 Pays*
Dental	9/9/2011 - 6/15/2012	20 Pays*
Vision	9/9/2011 - 6/15/2012	20 Pays*
Union Dues	9/9/2011 - 5/18/2012	18 Pays
Agency Fees	9/9/2011 - 5/18/2012	18 Pays

* These deductions will not be taken from the last pay in December