

Capital Region BOCES SLS Announces School Library Mini-Grants 2006-2007

Purpose: These mini grants are intended to boost school library collections, update the average age of the collection and provide resources for inquiry based, collaborative experiences for learners.

Eligibility: All public and non-public school libraries are eligible to apply. Applicants must be in good standing with the SLS, having submitted all required documents (ILL statistics, 2005-2006 Member Plan, etc.). There must be a NYS certified SLMS who will act as custodian of these funds.

Process: Applicants will submit the application form and the narrative to the SLS. Incomplete applications will not be considered. Applications will be reviewed by a subcommittee of the SLS Council and successful applicants will be notified by e-mail. Successful candidates will then submit detailed orders to the SLS. SLS will generate the POs, having the vendor ship materials to the building and bill to the SLS. No funds will be transferred to schools.

Deadlines: All applications must be received by the SLS by December 1, 2006
All expenditures must be made by April 16, 2007.

All items ordered must be received or cancelled by June 29, 2007

Final reports will be due to the SLS office on June 29, 2007

Requirements for successful applicants: Successful applicants must certify that all materials purchased with these funds will be available for interlibrary loan for all members through a web-based catalog. Strong preference will be given to proposals that include teacher/librarian collaborative projects and inquiry based learning.

Items eligible for purchase: Successful applicants may use the funds to purchase library supplies, books, maps, periodicals, reference materials, materials in support of a school-based literacy program, materials to support classroom teacher—SLMS collaboration, MARC records and/or book processing supplies. It is HIGHLY recommended that successful applicants order materials from vendors on NYS contract: Baker & Taylor, Follett, PermaBound, Bound To Stay Bound etc.

Items ineligible for purchase: The following materials may NOT be purchased:

Online subscription databases, classroom sets of books, equipment, consumables such as workbooks. This grant cannot be used to pay salaries or benefits for staff.

Once items are received: Materials must be cataloged into the school library and made available for interlibrary loan through a web-based online catalog.

Final Reports: Final reports forms will be available online in April and must be submitted by June 29, 2007. Grant participants will be asked to summarize the project and submit any lesson plans, handouts or assessments developed as a result of the grant. All final reports must be submitted electronically. Additionally, it is expected that all supporting documentation will also be submitted in electronic format (Microsoft word, webpage etc.).

For more information or questions please contact:

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